

# Agenda

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## **SUTTER COUNTY BOARD OF EDUCATION**

### **Regular Meeting**

Wednesday, February 12, 2020 - 5:30 p.m.  
Sutter County Superintendent of Schools Office  
970 Klamath Lane – Board Room  
Yuba City, CA 95993

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website at [www.sutter.k12.ca.us](http://www.sutter.k12.ca.us).

#### **5:30 p.m.**

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Roll Call of Members:

Ron Turner, President  
June McJunkin, Vice President  
Karm Bains, Member  
Victoria Lachance, Member  
Jim Richmond, Member

4.0 Items of Public Interest to Come to the Attention of the Board

Members of the public wishing to address the Board on specific agenda items, or any item of interest that is within the subject matter jurisdiction of the Board, will be given an opportunity to do so. At the discretion of the Board president, time limits may be imposed upon such presentations. No action may be taken on items not appearing on the posted agenda.

5.0 Approve Minutes of the January 15, 2020, Regular Meeting  
**[Action Item]**

The minutes of the January 15, 2020, Regular Meeting of the Sutter County Board of Education are presented for approval.

6.0 Special Education Department Overview  
Bill Embleton

Bill Embleton, Assistant Superintendent, Special Education, will present a department overview to the Board.

- 7.0 Quarterly Report on Williams/Valenzuela Uniform Complaints  
(October 1, 2019 – December 31, 2019)  
Brian Gault

Education Code 35186 requires the county superintendent to report on the number and nature of complaints.

- 8.0 Adult Education Courses – 2019-20 School Year  
Eric Pomeroy **[Action Item]**

The approval process is done on an annual basis via California Department of Education electronic mail.

- 9.0 Business Services Report  
9.1 Monthly Financial Report – January 2020  
Nic Hoogeveen  
9.2 Investment Statement – December 2019  
Ron Sherrod

- 10.0 Updating Authorized Signers for Sierra Central Credit Union  
Ron Sherrod

The list of authorized signers for the Sierra Central Credit Union revolving account will be changed to add Internal Business Director Nicolaas Hoogeveen and to remove Aaron Heinz.

- 11.0 Adopt Board Resolution No. 19-20-VII Authorization of the Department of Justice Tobacco Law Enforcement Grant Program MOU - Virginia Burns **[Action Item]**

The Student Support and Outreach Department is requesting that the Governing Board adopt Resolution No. 19-20-VII Authorization of the Department of Justice Tobacco Law Enforcement Grant Program MOU in order to accept \$228,447.00 for a three-year grant term from the California State Department of Justice to execute the Tobacco Law Enforcement Grant Program.

- 12.0 Superintendent's Salary Committee Report: Review and Adopt Superintendent Salary Schedule for 2019-2020 and Place Superintendent Reusser on Step 2 of the 2019-2020 Salary Schedule – Victoria Lachance and Jim Richmond **[Action Item]**

The Board will review the Superintendent Salary Committee Report and may take action on the recommendation to grant an increase in salary to the Superintendent and to place the Superintendent on Step 2 of the 2019-2020 Sutter County Superintendent of Schools Salary Schedule. This increase would be retro to January 1 2020.

- 13.0 CSBA – Ballot for 2020 Delegate Assembly County Representative Election  
Superintendent Tom Reusser – **[Action Item]**

Ballot enclosed for the election of Region 4 County Representative to CSBA’s Delegate Assembly and CCBE’s Board of Directors.

- 14.0 Items from the Superintendent/Board

- 15.0 Adjournment

*In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board Meeting room, to access written documents being discussed at the Board Meeting, or to otherwise participate at Board Meetings, please contact Superintendent Tom Reusser at 530-822-2900 for assistance. Notification at least 48 hours prior to the meeting will enable the Superintendent’s Office to make reasonable arrangements to ensure accessibility to the Board Meeting and to provide any required accommodations, auxiliary aids or services.*

*All Open Session Agenda related documents, including materials distributed less than 72 hours prior to the scheduled meeting, are available to the public for viewing at the Sutter County Superintendent of Schools Office located at 970 Klamath Lane, Yuba City, CA 95993.*

Agenda Item No. 5.0

BOARD AGENDA ITEM: Approve Minutes January 15, 2020, Regular Board Meeting

BOARD MEETING DATE: February 12, 2020

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Maggie Nicoletti

Reports/Presentation

SUBMITTED BY:

Information

Tom Reusser

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Tom Reusser

BACKGROUND AND SUMMARY INFORMATION:

The Minutes of the January 15, 2020, Regular Meeting are presented for approval.

**Unapproved**  
**SUTTER COUNTY BOARD OF EDUCATION MINUTES**  
**Regular Meeting**  
**January 15, 2020**

1.0 Call to Order

A regular meeting of the Sutter County Board of Education was called to order by President Turner, 5:30 p.m., January 15, 2020, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 Pledge of Allegiance

The Pledge of Allegiance was led by Karm Bains.

3.0 Roll call of Members

Ron Turner, President – Present  
June McJunkin, Vice President – Present  
Karm Bains, Member – Present  
Victoria Lachance, Member – Present  
Jim Richmond, Member – Arrived at 5:37 p.m.

Tom Reusser, Ex-officio Secretary – Present

Staff Members Present: Ron Sherrod, Brian Gault, Nic Hoogeveen, Kathy Tamez, Paramjeet Kaur, John Kovach, Bill Embleton and Maggie Nicoletti

4.0 Items of Public Interest to come to the attention of the Board

Ron Sherrod introduced Nic Hoogeveen, the new Director of Internal Business.

5.0 Approve Minutes of the December 13, 2019, Regular Meeting of the Sutter County Board of Education

A motion was made to approve the minutes of the December 13, 2019, Regular Meeting of the Sutter County Board of Education.

*Motion:* Karm Bains *Seconded:* June McJunkin

*Action:* Motion Carried

*Ayes:* 4 (McJunkin, Bains, Lachance and Turner)

*Noes:* 0

*Absent:* 1 (Richmond) *Abstain:* 0

6.0 Accept 2018-2019 Sutter County Superintendent of Schools Audit Report

Tim Canupp from Crowe LLP, introduced himself and presented the Sutter County Superintendent of Schools Audit Report for 2018-2019 to the Board. Mr. Canupp stated that no errors or deficiencies were found; there was a small audit adjustment (pension liability for Shady Creek fund) and, other than that, it was a very clean audit. Mr. Canupp further stated that, where applicable, the Summary of Auditor's Results issued an unmodified opinion which is the highest level of opinion they can issue.

A motion was made to accept the 2018-2019 Sutter County Superintendent of Schools Audit Report prepared by Crowe LLP.

*Motion:* June McJunkin                      *Seconded:* Victoria Lachance  
*Action:* Motion Carried  
*Ayes:* 4 (McJunkin, Bains, Turner and Lachance)  
*Noes:* 0  
*Absent:* 1 (Richmond)                      *Abstain:* 0

7.0 School Accountability Report Cards (SARCs)

Brian Gault stated SARCs are presented for the Feather River Academy and Special Education. They are prepared for posting on February 1<sup>st</sup>. There are a few modifications to the SARCs before posting; there is an error pertaining to total enrollment – this information comes from CDE. Brian is in contact with CDE regarding the discrepancies.

8.0 Local Control Accountability Plan (LCAP) Federal Addendum

Brian stated that after multiple revisions, it was suggested the LCAP Federal Addendum be brought back to the Board for review. This is the most current Federal Addendum that has been approved.

9.0 Business Services Report

9.1 Monthly Financial Report – December 2019

Nic Hoogeveen reviewed the Summary Report of Revenues, Expenditures and Changes in Fund Balances for the month of December 2019 with Board Members.

9.2 Quarterly Surplus Real Property Report

Ron stated we waited 60 days for any response for the sale of our surplus real property; January 7<sup>th</sup> was 60 days. No responses were received. We will now get a Broker to market the property.

9.3 Investment Statements – November 2019

Ron reviewed the Investment Statement for November 2019 with the Board Members. He stated the average yield is 2.05116 - very small change but is going up.

10.0 Public Hearing – General Waiver for Educational Interpreter Required Skill Level

President Turner closed the regular meeting and opened the public hearing at 5:46 p.m. Kathy stated this is the same General Waiver from last year and it is also the same employee. There being no comments from the public, President Turner closed the Public Hearing at 5:47p.m. and reopened the regular meeting.

11.0 Approve General Waiver Request for Educational Interpreter Required Skill Level



BOARD AGENDA ITEM: Special Education Department Overview

BOARD MEETING DATE: February 12, 2020

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Bill Embleton

SUBMITTED BY:

Bill Embleton

PRESENTING TO BOARD:

Bill Embleton

BACKGROUND AND SUMMARY INFORMATION:

Bill Embleton, Assistant Superintendent Special Education, will present a department overview to the Board.



BOARD AGENDA ITEM: Quarterly Report on Williams/ Uniform Complaints

BOARD MEETING DATE: February 12, 2019

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Kristen Jensen

SUBMITTED BY:

Brian Gault

PRESENTING TO BOARD:

Brian Gault

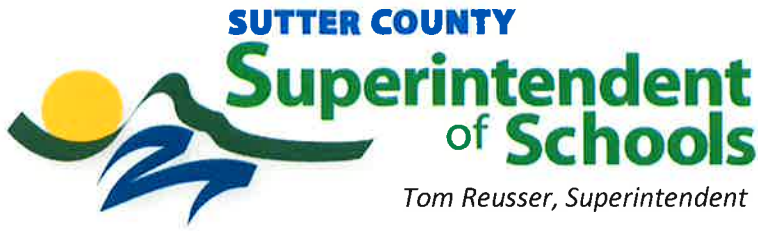
BACKGROUND AND SUMMARY INFORMATION:

As per Education Code 35186 the county superintendent reports on the number and nature of complaints filed for:

- 1) Textbooks and instructional materials
- 2) Teacher vacancies or mis-assignments
- 3) Facilities and conditions

There were no complaints filed by a district and no complaints filed by the county office programs during the period of October 2019 through December 2019.

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970 Klamath Lane  
 Yuba City, CA 95993  
 PHONE: (530) 822-2933  
 FAX: (530) 822-3085

**QUARTERLY REPORT ON WILLIAMS/VALENZUELA UNIFORM COMPLAINTS**

**(Education Code § 35186)**

District: Sutter County Superintendent of Schools

Person completing this form: Brian Gault

Title: Assistant Superintendent, Educational Services

The Quarterly Report will be submitted at the Sutter County Superintendent of School's Board Meeting on February 12, 2019 for the reporting months of October, November, and December 2019.

Please check the box that applies:

- No complaints were filed with any school in the County during the quarter indicated above.
  
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total Number of Complaints	Number Resolved	Number Unresolved
Textbooks & Instructional Materials	0	0	
Teacher Vacancies or Misassignments	0	0	
Facilities/Conditions	0	0	
TOTALS	0	0	

*Visits were made at the Bridge Street Elementary, King Avenue Elementary, and Park Avenue Elementary Schools*

**Tom Reusser**  
 \_\_\_\_\_  
**PRINT NAME OF COUNTY SUPERINTENDENT**

\_\_\_\_\_  
**SIGNATURE OF COUNTY SUPERINTENDENT**



## Review 2019-20 Course List

**You have selected 44 courses.**

### • ADULT BASIC EDUCATION

Course Name
-------------

Basic English
---------------

Basic Mathematics
-------------------

### • ADULT SECONDARY EDUCATION

Course Name
-------------

Algebra 1
-----------

Art History
-------------

Biology
---------

Computer Literacy
-------------------

Earth Science
---------------

Economics
-----------

English 10
------------

English 11
------------

English 12
------------

English 9
-----------

French
--------

Fundamentals of Art
---------------------

Government
------------

Health
--------

Life Science
--------------

Physical Science
------------------

Pre-Algebra

Spanish

Test Preparation

United States History

World Regional Geography

**• CIVIC ENGAGEMENT AND ASE ELECTIVES**

**Course Name**

Basic Computer Literacy

Career Exploration

Consumer Education

Family and Human Development

**• ENGLISH AS A SECOND LANGUAGE**

**Course Name**

Advanced ESL

Beginning ESL

ESL MultiLevel

Intermediate ESL

**• HEALTH SCIENCE & MEDICAL TECH**

**Course Name**

Fundamentals of Emergency Preparedness for Healthcare Facilities

Health Science Preparation

Healthcare Occupations

Introduction to Health Information and Records System

Introduction to Healthcare Operational Support Occupations

Medical Office

Medical Terminology

Nursing Service

• **MANUFACTURING AND PRODUCT DEVELOPMENT**

**Course Name**

Exploration of Manufacturing Occupations

Exploring Technology (General Industrial Arts)

Machining and Forming Technologies

Manufacturing Technology (Metal Shop)

Welding Technologies and Fabrication

BOARD AGENDA ITEM: Business Services Report

BOARD MEETING DATE: February 12, 2020

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Nic Hoogeveen

SUBMITTED BY:

Nic Hoogeveen

PRESENTING TO BOARD:

Nic Hoogeveen

BACKGROUND AND SUMMARY INFORMATION:

The monthly financial report for January will be reviewed.

# Summary Report of Revenues, Expenditures and Changes in Fund Balance (Unrestricted and Restricted Combined)

## JANUARY REPORT

12/16/19-01/15/20

Description	Account Codes	Original Budget	Operating Budget	Actuals to Date	Projected Yr Totals	Difference (Col D - B)	2019-20 % Actuals as a % of Budget
		7/1/19 (A)	12/15/19 (B)	1/15/20 (C)	1/15/20 (D)	(E)	
<b>A. Revenues</b>							
1) Local Control Funding Formula	8010-8099	\$ 9,958,960	\$ 9,983,326	\$ 4,813,754	\$ 9,983,326	-	A 48.2%
2) Federal Revenues	8100-8299	\$ 3,800,629	\$ 3,957,542	\$ 1,106,798	\$ 3,969,542	12,000	B 28.0%
3) Other State Revenues	8300-8599	\$ 8,548,686	\$ 11,437,092	\$ 5,040,655	\$ 11,437,092	-	C 44.1%
4) Other Local Revenues	8600-8799	\$ 14,408,563	\$ 13,018,037	\$ 966,926	\$ 13,250,699	232,662	D 7.4%
<b>TOTAL REVENUES</b>		<b>\$ 36,716,838</b>	<b>\$ 38,395,997</b>	<b>\$ 11,928,133</b>	<b>\$ 38,640,659</b>	<b>\$ 244,662</b>	<b>30.9%</b>
<b>B. Expenditures</b>							
1. Certificated Salaries	1000-1999	\$ 8,381,028	\$ 8,352,517	\$ 4,324,654	\$ 8,352,793	276	E 51.8%
2. Classified Salaries	2000-2999	\$ 11,671,820	\$ 11,513,851	\$ 5,157,812	\$ 11,513,292	(559)	F 44.8%
3. Employee Benefits	3000-3999	\$ 7,531,320	\$ 7,869,626	\$ 3,051,332	\$ 7,868,801	(825)	G 38.8%
4. Books and Supplies	4000-4999	\$ 841,597	\$ 1,004,715	\$ 336,418	\$ 1,052,979	48,264	H 33.5%
5. Services, Other Operation	5000-5999	\$ 4,555,559	\$ 6,295,031	\$ 2,419,942	\$ 6,407,900	112,869	I 38.4%
6. Capital Outlay	6000-6999	\$ 481,710	\$ 620,994	\$ 81,663	\$ 609,306	(11,688)	J 13.2%
7. Other Outgo	7100-7299	\$ 287,624	\$ 822,135	\$ 424,928	\$ 807,735	(14,400)	K 51.7%
8. Direct Support/Indirect	7300-7399	\$ (77,470)	\$ (79,219)	\$ (32,100)	\$ (79,219)	-	L 40.5%
9. Debt Service	7400-7499	\$ -	\$ -	\$ -	\$ -	-	M 0.0%
<b>TOTAL EXPENDITURES</b>		<b>\$ 33,673,188</b>	<b>\$ 36,399,650</b>	<b>\$ 15,764,649</b>	<b>\$ 36,533,587</b>	<b>133,937</b>	<b>43.3%</b>
<b>Excess ( Deficiency) of Revenues Over Expenditures Before Other Financing Sources and Uses (A5-B9)</b>							
		<b>\$ 3,043,650</b>	<b>\$ 1,996,347</b>	<b>\$ (3,836,516)</b>	<b>\$ 2,107,072</b>	<b>\$ 110,725</b>	<b>-182.1%</b>
<b>D. Other Financing Sources/Uses</b>							
1. Transfers In	8910-8979	\$ 54,234	\$ 98,691	\$ -	\$ 98,691	-	N 0.0%
2. Transfer Out	7610-7629	\$ 767,665	\$ 775,416	\$ -	\$ 775,416	-	O 0.0%
3. Contributions	8980-8999	\$ -	\$ -	\$ -	\$ -	-	P 0.0%
<b>Total, Other Fin Sources/Uses</b>		<b>\$ (713,431)</b>	<b>\$ (676,725)</b>	<b>\$ -</b>	<b>\$ (676,725)</b>	<b>\$ -</b>	<b>0.0%</b>
<b>E. Net Change to Fund Balance</b>							
		<b>\$ 2,330,219</b>	<b>\$ 1,319,622</b>	<b>\$ (3,836,516)</b>	<b>\$ 1,430,347</b>	<b>\$ 110,725</b>	
<b>F. Fund Balance (Fund 01 only)</b>							
1. Beginning Balance		\$ 9,586,727	\$ 9,586,727	\$ 9,586,727	\$ 9,586,727	-	
2. Adjustments/Restatements		\$ -	\$ -	\$ -	\$ -	-	
<b>Ending Balance</b>		<b>\$ 11,916,946</b>	<b>\$ 10,906,349</b>	<b>\$ 5,750,211</b>	<b>\$ 11,017,074</b>	<b>\$ 110,725</b>	
<b>G. Components of Ending Fund Balance</b>							
Designated Amounts	<b>9711-9730</b>	\$ 10,000	\$ 10,000		\$ 10,000	\$ -	
Legally Restricted	<b>9740-9760</b>	\$ 3,124,346	\$ 3,124,346		\$ 3,124,346	\$ -	
Assigned	<b>9780</b>	\$ 7,060,557	\$ 7,060,557		\$ 6,017,278	\$ -	
Restricted Economic Uncertainty	<b>9789</b>	\$ 1,722,043	\$ 1,722,043		\$ 1,865,450	\$ -	
Unassigned/Unappropriated	<b>9790</b>	\$ -	\$ -		\$ -	\$ -	



**Explanation of Differences**  
**Net Change in Current Year Budget January Board Report**  
**12/15/2019 - 01/15/2020**

	<u>Amount</u>	<u>Explanation of Differences</u>
<b>A</b> <u>Local Control Funding Formula (8010-8099)</u>	<u>\$ -</u>	
<b>B</b> <u>Federal Revenues (8100-8299)</u>		
Student Support Services	\$ 12,000	<i>Increase budget to match 19/20 Amended Homeless Award</i>
	<u>\$ 12,000</u>	
<b>C</b> <u>Other State Revenues (8300-8599)</u>	<u>\$ -</u>	
<b>D</b> <u>Other Local Revenues (8600-8799)</u>		
Student Support and Outreach (SSO)	\$ 187,500	<i>Establish budget for 19/20 Sutter-Yuba Behavioral Health Prep Award</i>
Special Education Local Plan Area (SELPA)	\$ 45,182	<i>Establish budget for 18/19 Regional Specialized Academic Instruction Services</i>
Various departments	\$ (20)	<i>Miscellaneous Adjustments</i>
	<u>\$ 232,662</u>	
<b>E</b> <u>Certificated Salaries (1000-1999)</u>		
Various departments	\$ 276	<i>Miscellaneous Adjustments</i>
	<u>\$ 276</u>	
<b>F</b> <u>Classified Salaries (2000-2999)</u>		
Various departments	\$ (559)	<i>Miscellaneous Adjustments</i>
	<u>\$ (559)</u>	
<b>G</b> <u>Employee Benefits (3000-3999)</u>		
Various departments	\$ (825)	<i>Miscellaneous Adjustments</i>
	<u>\$ (825)</u>	
<b>H</b> <u>Books and Supplies (4000-4999)</u>		
County Office	\$ 1,312	<i>Increase budget to match actuals</i>
Special Education	\$ 22,826	<i>Increase budget for Medi-Cal mini grants and to purchase copiers</i>
One Stop	\$ 2,300	<i>Increase budget to match actuals</i>
Student Support and Outreach (SSO)	\$ 21,747	<i>Increase budget to match 19/20 Amended Homeless Award and establish budget for 19/20 Sutter-Yuba Behavioral Health Prep Award</i>
Shady Creek Outdoor School	\$ (5,000)	<i>Re-allocate budget to Services and Other Operations</i>
Regional Occupation Program (ROP)	\$ 3,161	<i>Increase budget to match actuals</i>
Feather River Academy (FRA)	\$ 1,300	<i>Increase budget to match actuals</i>
Special Education Local Plan Area (SELPA)	\$ 1,100	<i>Increase budget to match actuals</i>
Various departments	\$ (482)	<i>Miscellaneous Adjustments</i>
	<u>\$ 48,264</u>	
<b>I</b> <u>Services, Other Operations (5000-5999)</u>		
County Office	\$ 14,068	<i>Increase budget for California Teachers Association/California School Employees Association and AeroSTEM Charter oversight</i>
Special Education	\$ 40,000	<i>Increase budget for contract employment</i>
Student Support and Outreach (SSO)	\$ 7,279	<i>Increase budget to match 19/20 Amended Homeless Award and establish budget for 19/20 Sutter-Yuba Behavioral Health Prep Award</i>
Shady Creek Outdoor School	\$ 5,000	<i>Re-allocate budget from Books and Supplies</i>
Regional Occupation Program (ROP)	\$ 2,048	<i>Establish budget for SWECO Storage</i>

**Explanation of Differences**  
**Net Change in Current Year Budget January Board Report**  
**12/15/2019 - 01/15/2020**

	<u>Amount</u>	<u>Explanation of Differences</u>
Special Education Local Plan Area (SELPA)	\$ 41,827	<i>Establish budget for 18/19 Regional Specialized Academic Instruction Services</i>
Infant Program	\$ 2,175	<i>Increase budget for 19/20 Mini-Grants</i>
Various departments	\$ 472	<i>Miscellaneous Adjustments</i>
	<u>\$ 112,869</u>	
<b>J</b> <u>Capital Outlay (6000-6999)</u>		
County Office	\$ 6,950	<i>Increase budget for Feather River Academy Server Room HVAC</i>
Special Education	\$ (15,000)	<i>Re-allocate budget to Books and Supplies to purchase copiers</i>
Regional Occupation Program (ROP)	\$ (3,638)	<i>Decrease budget for lower than anticipated trailer costs</i>
	<u>\$ (11,688)</u>	
<b>K</b> <u>Other Outgo (7100 - 7299)</u>		
Special Education Local Plan Area (SELPA)	\$ (14,400)	<i>Decrease budget for 19/20 Mini-Grants</i>
Various departments		
	<u>\$ (14,400)</u>	
<b>L</b> <u>Direct Support / Indirect (7300-7399)</u>		
	<u>\$ -</u>	
<b>M</b> <u>Debt Services (7400 - 7499)</u>		
	<u>\$ -</u>	
<b>N</b> <u>Transfers In (8910-8979)</u>		
	<u>\$ -</u>	
<b>O</b> <u>Transfers Out (7610-7629)</u>		
	<u>\$ -</u>	
<b>P</b> <u>Contributions (8980-8999)</u>		
	<u>\$ -</u>	
<b>Net Change in Current Year Budget</b>	<b>\$ 110,725</b>	

BOARD AGENDA ITEM: Investment Statements

BOARD MEETING DATE: February 12, 2020

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Ron Sherrod

SUBMITTED BY:

Ron Sherrod

PRESENTING TO BOARD:

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

The Investment Statement as of December 31, 2019 from the County Treasurer will be presented.

Steven L. Harrah, CPA

Treasurer-Tax Collector



Christina N. Hernandez

Assistant Treasurer-Tax Collector

January 16, 2020

To: Sutter County Board of Supervisors  
Sutter County Pooled Money Investment Board

Re: Sutter County Investment Portfolio Report for December 31, 2019

Following is the Sutter County Investment Portfolio report as of December 31, 2019. The schedule includes all short-term, mid-term and long-term investments held at the conclusion of business on the final day of the month. The Sutter County Treasurer and Tax Collector is given authority over the pooled investment portfolio through Board delegation pursuant to Government Code §27000.1. Investment activities of the pooled treasury are governed by Government Code §53601 as incorporated in the Sutter County Investment Policy. Investment of the county's, school districts' and special district's surplus funds start with the objective of safety of the principle to minimize possibility losses. Following safety is the liquidity objective to provide coverage of day to day operations and to meet contingency as they arise. The final objective is earning a reasonable return or yield on the funds invested. The Sutter County Investment Policy may be found on the Treasurer's webpage at: [https://www.suttercounty.org/assets/pdf/ttc/Investment\\_Policy\\_2019.pdf](https://www.suttercounty.org/assets/pdf/ttc/Investment_Policy_2019.pdf)

As Treasurer and Tax Collector, I certify that this document reflects the government agencies' pooled investments and that all investments are in compliance with the County of Sutter Investment Policy.

The combined cash and investments in the county treasury total \$266,843,335 and will provide sufficient cash flow liquidity to meet estimated pooled treasury expenditures for the next six months.

Invested treasury funds total \$254,159,163 with \$92,800,878 under the management of the Local Agency Investment Fund and California Asset Management Program. The Bank of New York, which provides third-party safekeeping services to Sutter County, provides market value data. The dollar-weighted average maturity of invested funds is 619 days.

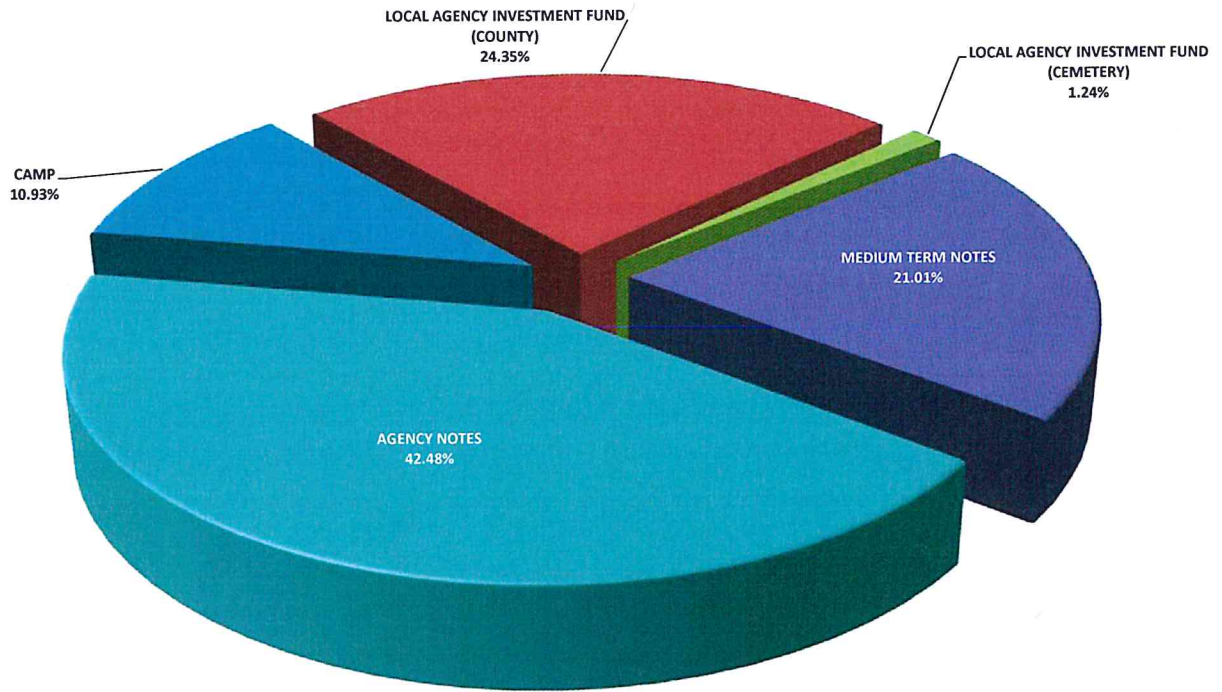
Investments are selected based on criteria contained in the Sutter County Investment Policy, which emphasizes safety, liquidity, yield and diversification. Therefore, the interest rates will fluctuate, and the types of investments will vary depending upon county needs and market availability on a particular day.

Respectfully submitted,

A blue ink signature of Steven L. Harrah, CPA, is written over the typed name and title.

Steven L. Harrah, CPA  
Treasurer and Tax Collector

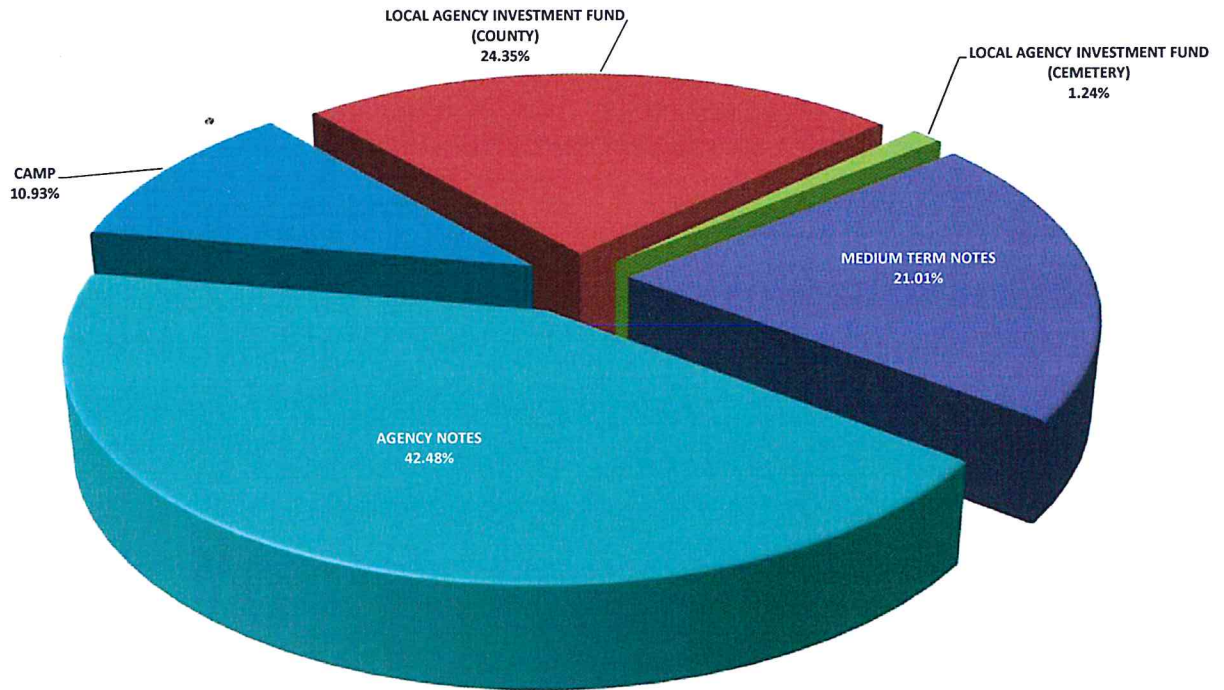
**Sutter County Pooled Investment Portfolio  
December 31, 2019**



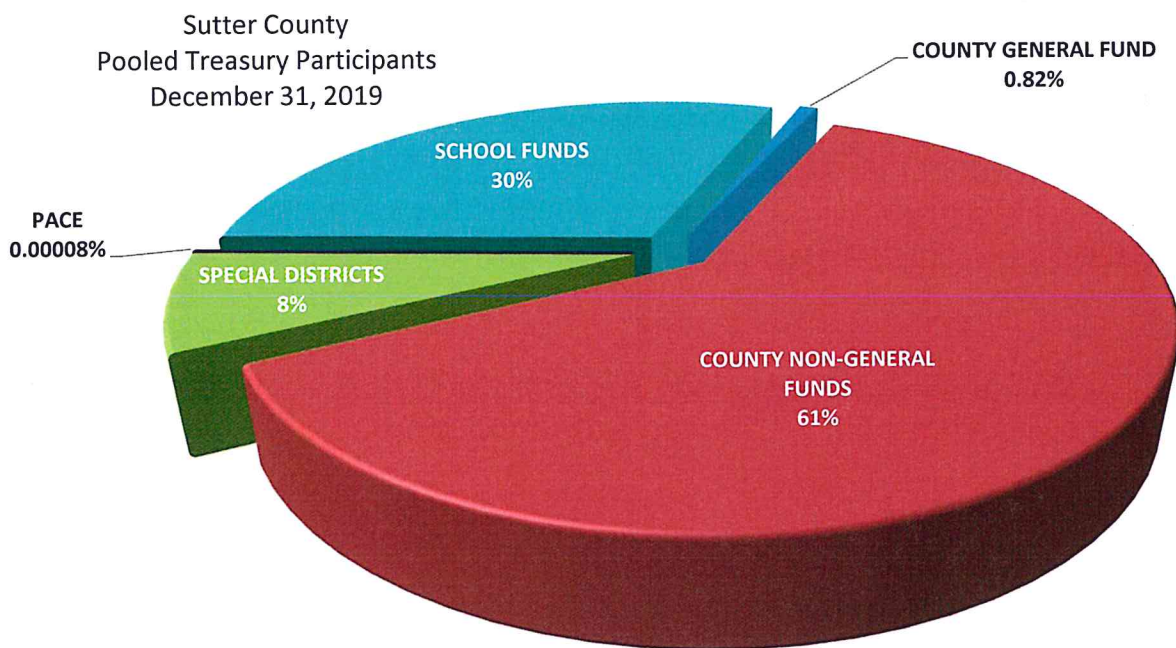
	<u>BOOK VALUE</u>	<u>PERCENTAGE OF MANAGED PORTFOLIO</u>	<u>INVESTED % OF POOLED PORTFOLIO</u>	<u>AVERAGE DAYS TO MATURITY</u>	<u>AVERAGE YIELD</u>
CAMP	\$27,774,611.41	10.93%	11.06%	1	2.05%
LOCAL AGENCY INVESTMENT FUND (COUNTY)	61,883,956.72	24.35%	24.65%	1	2.10%
LOCAL AGENCY INVESTMENT FUND (CEMETERY)	3,142,309.45	1.24%	-	1	2.10%
MEDIUM TERM NOTES	53,397,830.12	21.01%	21.27%	1,008	2.34%
AGENCY NOTES	<u>107,960,454.95</u>	<u>42.48%</u>	<u>43.01%</u>	<u>903</u>	<u>1.75%</u>
<b>TOTAL MANAGED INVESTMENTS</b>	<b>\$254,159,162.65</b>	<b>100.00%</b>		<b>899</b>	<b>1.97%</b>
LESS: LAIF FUNDS NOT POOLED	<u>3,142,309.45</u>	<u>1.24%</u>			
<b>TOTAL POOLED INVESTMENTS</b>	<b><u>\$251,016,853.20</u></b>	<b><u>98.76%</u></b>	<b><u>100.00%</u></b>	<b><u>898</u></b>	<b><u>1.97%</u></b>



**Sutter County Pooled Investment Portfolio  
December 31, 2019**



	<u>BOOK VALUE</u>	<u>PERCENTAGE OF MANAGED PORTFOLIO</u>	<u>INVESTED % OF POOLED PORTFOLIO</u>	<u>AVERAGE DAYS TO MATURITY</u>	<u>AVERAGE YIELD</u>
CAMP	\$27,774,611.41	10.93%	11.06%	1	2.05%
LOCAL AGENCY INVESTMENT FUND (COUNTY)	61,883,956.72	24.35%	24.65%	1	2.10%
LOCAL AGENCY INVESTMENT FUND (CEMETERY)	3,142,309.45	1.24%	-	1	2.10%
MEDIUM TERM NOTES	53,397,830.12	21.01%	21.27%	1,008	2.34%
AGENCY NOTES	<u>107,960,454.95</u>	<u>42.48%</u>	<u>43.01%</u>	<u>903</u>	<u>1.75%</u>
<b>TOTAL MANAGED INVESTMENTS</b>	<b>\$254,159,162.65</b>	<b>100.00%</b>		<b>899</b>	<b>1.97%</b>
LESS: LAIF FUNDS NOT POOLED	<u>3,142,309.45</u>	<u>1.24%</u>			
<b>TOTAL POOLED INVESTMENTS</b>	<b><u>\$251,016,853.20</u></b>	<b><u>98.76%</u></b>	<b><u>100.00%</u></b>	<b><u>898</u></b>	<b><u>1.97%</u></b>



The Pooled Treasury is comprised of 351 separate funds representing the County's General Fund, County Non-General funds, special districts, school districts and funds collected and held for the various PACE programs that are authorized by the City of Yuba City.

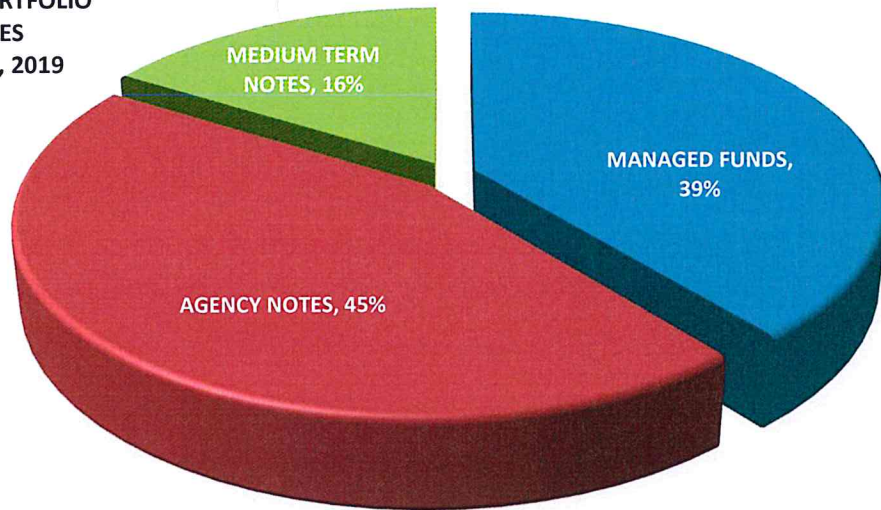
At the close of business December 31, 2019 pool participants' cash and investment balances consisted of the following:

COUNTY GENERAL FUND	0.8%
COUNTY NON-GENERAL FUNDS	61%
SPECIAL DISTRICTS	8%
SCHOOL FUNDS	30%

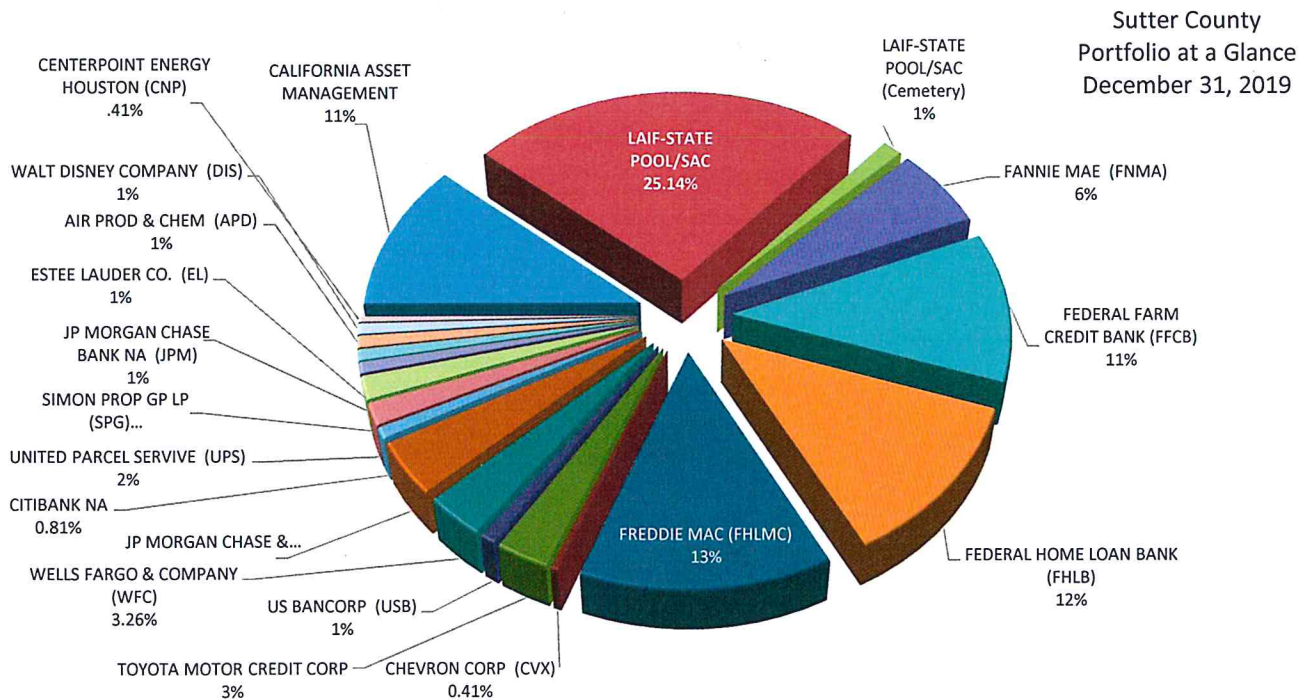
The pooled portfolio is comprised of three major classes of assets. At December 31, 2019 agency notes made up 45%, medium term notes represented 16% and funds under management within the Local Area Investment Fund (LAIF) and the California Asset Management Program (CAMP) completing the portfolio at 39%.

All assets are in compliance with the Sutter County Investment Policy and adhere to the requirements of California Government Code §53601-§53645 and §16429.1-§16429.3, which relate to the investing in the Local Area Investment Fund (LAIF)

**SUTTER COUNTY  
INVESTMENT PORTFOLIO  
CATEGORIES  
DECEMBER 31, 2019**



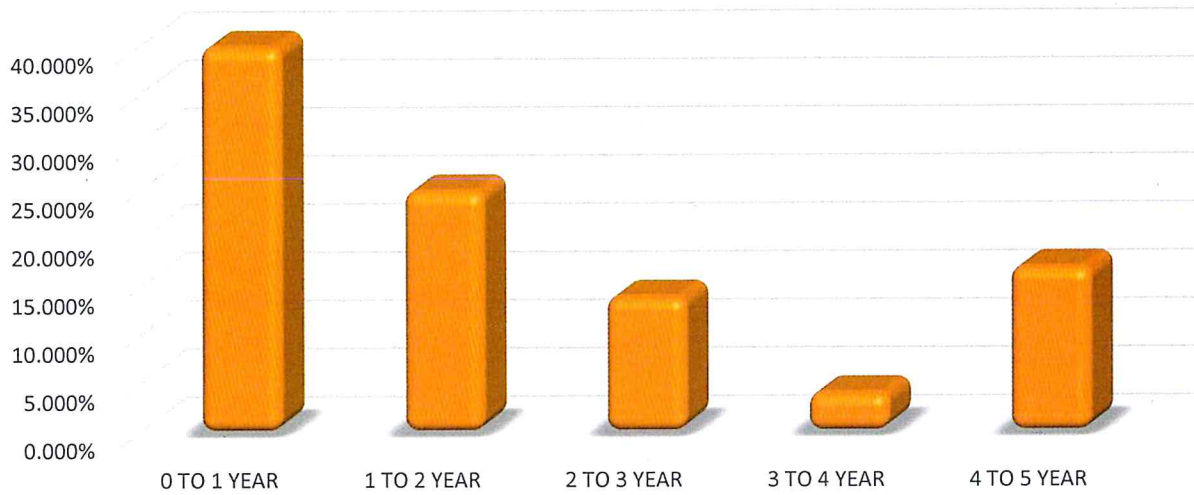
Within the three major classes of assets the portfolio is further diversified, again, operating within the constraints of California Government Code and the Sutter County Investment Policy. The chart below provides a quick glance of the portfolios' make up.





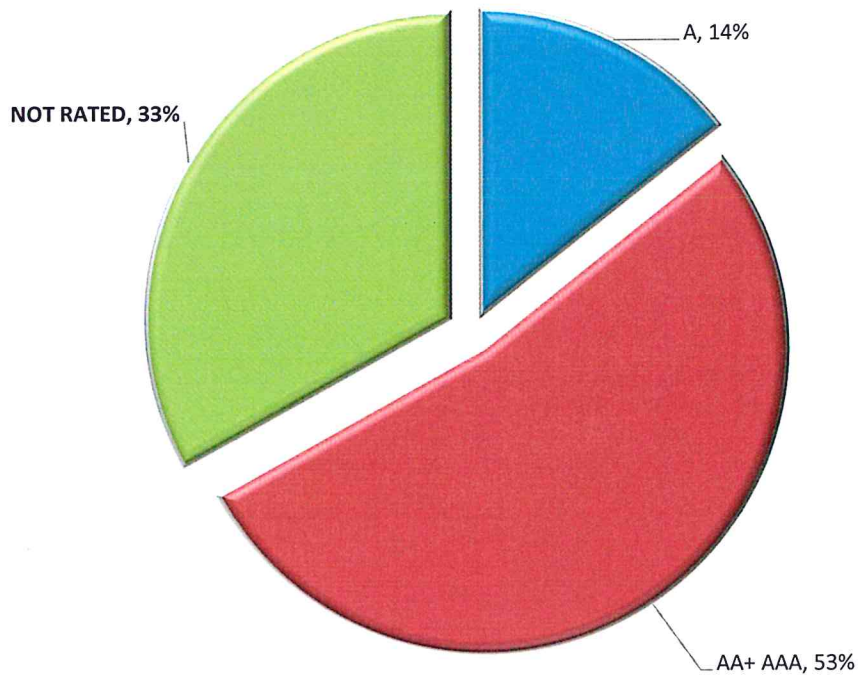
All investments conform to California Government Code §56301 with maturities of no more than five years.

Sutter County  
Pooled Portfolio Aging  
December 31, 2019



Investments in the pool must have and maintain a category rating of A or better, as prescribed in the Sutter County Investment Policy, with the exception of LAIF, which is authorized in GC §16429.1-§16429.3.

Sutter County  
Pooled Portfolio Asset Ratings  
December 31, 2019



**SUTTER COUNTY  
INVESTMENT PORTFOLIO  
December 31, 2019**



TREASURY						DATE	DATE	TOTAL		
NUMBER	INSTITUTION/BRANCH	CUSIP	BOOK VALUE	MARKET VALUE	PAR VALUE	INVESTED	MATURES	DAYS	YIELD	RATE
<b>MANAGED FUNDS</b>										
2019-00A	CALIFORNIA ASSET MANAGEMENT	0	27,774,611.41	27,774,611.41	27,774,611.41	N/A	N/A	N/A	2.05000%	2.05000%
2019-00B	LAIF-STATE POOL/SAC	0	61,883,956.72	61,883,956.72	61,883,956.72	N/A	N/A	N/A	2.10300%	2.10300%
2019-00C	LAIF-STATE POOL/SAC (Cemetery)	0	<u>3,142,309.45</u>	<u>3,142,309.45</u>	<u>3,142,309.45</u>	N/A	N/A	N/A	2.10300%	2.10300%
	<b>TOTAL MANAGED FUNDS</b>		<b>92,800,877.58</b>	<b>92,800,877.58</b>	<b>92,800,877.58</b>					
<b>AGENCIES NOTES</b>										
2016-046	FEDERAL HOME LOAN BANK (FHLB)	3130A7QK4	4,000,000.00	4,000,000.00	4,000,000.00	04/26/16	04/26/21	1,826	1.7232%	1.70000%
2016-049	FEDERAL FARM CREDIT BANK (FFCB)	3133EF2P1	4,000,000.00	3,998,560.00	4,000,000.00	04/12/16	04/12/21	1,826	1.7009%	1.68000%
2016-052	FEDERAL HOME LOAN BANK (FHLB)	3130A7S48	4,000,000.00	3,994,040.00	4,000,000.00	04/20/16	04/20/21	1,826	1.6477%	1.62500%
2016-054	FEDERAL FARM CREDIT BANK (FFCB)	3133EF2L0	2,000,000.00	1,998,240.00	2,000,000.00	04/14/16	04/13/20	1,460	1.4147%	1.40000%
2016-064	FEDERAL FARM CREDIT BANK (FFCB)	3133EF5T0	2,000,000.00	1,999,320.00	2,000,000.00	05/03/16	05/03/21	1,826	1.7210%	1.70000%
2016-072	FEDERAL FARM CREDIT BANK (FFCB)	3133EF6X0	2,000,000.00	1,996,660.00	2,000,000.00	05/12/16	05/12/21	1,826	1.6625%	1.64000%
2016-090	FEDERAL FARM CREDIT BANK (FFCB)	3133EGHP3	2,000,000.00	1,998,700.00	2,000,000.00	06/29/16	06/29/20	1,461	1.4353%	1.42000%
2016-092	FANNIE MAE (FNMA)	3136G3VY8	5,002,396.50	4,997,850.00	5,000,000.00	06/30/16	06/30/21	1,826	1.6477%	1.62500%
2016-097	FEDERAL HOME LOAN BANK (FHLB)	3130A8MP5	2,000,000.00	1,995,740.00	2,000,000.00	07/13/16	10/13/20	1,553	1.3948%	1.37500%
2016-101	FREDDIE MAC (FHLMC)	3134G9K22	4,000,000.00	3,998,840.00	4,000,000.00	07/27/16	07/27/21	1,826	1.5141%	1.50000%
2016-102	FEDERAL FARM CREDIT BANK (FFCB)	3133EGLU7	2,000,000.00	1,994,300.00	2,000,000.00	07/14/16	07/14/21	1,826	1.5074%	1.48000%
2016-104	FANNIE MAE (FNMA)	3136G3ZK4	4,000,000.00	4,000,200.00	4,000,000.00	07/20/16	07/20/21	1,826	2.0221%	2.00000%
2016-115	FEDERAL FARM CREDIT BANK (FFCB)	3133EGQP3	2,000,000.00	1,991,040.00	2,000,000.00	08/16/16	08/16/21	1,826	1.4691%	1.44000%
2016-116	FREDDIE MAC (FHLMC)	3134G95X1	2,000,000.00	1,994,880.00	2,000,000.00	08/30/16	08/27/21	1,823	1.3716%	1.62500%
2016-126	FANNIE MAE (FNMA)	3136G36C4	2,000,000.00	1,992,440.00	2,000,000.00	09/29/16	09/29/21	1,826	1.6275%	1.60000%
2016-133	FREDDIE MAC (FHLMC)	3134GAEF7	2,000,000.00	1,996,120.00	2,000,000.00	09/29/16	09/29/21	1,826	1.6780%	1.65000%
2016-134	FANNIE MAE (FNMA)	3136G4AH6	2,000,000.00	1,997,260.00	2,000,000.00	09/30/16	09/30/21	1,826	1.6519%	1.62500%
2016-140	FREDDIE MAC (FHLMC)	3134GASY1	1,000,000.00	997,740.00	1,000,000.00	10/28/16	10/28/21	1,826	1.6787%	1.65000%
2016-152	FEDERAL HOME LOAN BANK (FHLB)	3130A9W80	2,965,000.00	2,961,412.35	2,965,000.00	11/23/16	11/23/21	1,826	1.3171%	1.30000%
2016-153	FEDERAL HOME LOAN BANK (FHLB)	3130A9VY4	2,000,000.00	1,995,760.00	2,000,000.00	11/23/16	11/23/21	1,826	1.6794%	1.65000%
2016-161	FEDERAL HOME LOAN BANK (FHLB)	3130A9ZU8	1,999,809.00	1,992,100.00	2,000,000.00	11/30/16	11/26/21	1,822	1.6860%	1.65000%
2016-169/172	FEDERAL FARM CREDIT BANK (FFCB)	3133EGL60	3,995,023.55	4,014,200.00	4,000,000.00	11/29/16	11/29/21	1,826	1.7858%	1.76000%
2017-022	FANNIE MAE (FNMA)	3136G4MQ3	2,000,000.00	2,018,200.00	2,000,000.00	03/29/17	03/29/22	1,826	2.1876%	2.17000%
2017-091	FEDERAL HOME LOAN BANK (FHLB)	3130ABVQ6	2,999,212.21	3,000,330.00	3,000,000.00	08/16/17	08/16/22	1,826	1.7618%	1.75000%
2017-105	FEDERAL FARM CREDIT BANK (FFCB)	3133EHYQ0	4,000,000.00	4,000,080.00	4,000,000.00	09/14/17	03/14/22	1,642	1.9717%	1.95000%
2019-128	FREDDIE MAC (FHLMC)	3134GUPS3	4,000,000.00	4,000,120.00	4,000,000.00	11/05/19	02/20/24	1,568	2.0000%	2.00000%
2019-129	FREDDIE MAC (FHLMC)	3134GUQT0	2,000,000.00	2,000,340.00	2,000,000.00	11/18/19	11/18/24	1,827	2.0000%	2.00000%
2019-130	FREDDIE MAC (FHLMC)	3134GUQL7	2,000,000.00	2,000,180.00	2,000,000.00	11/14/19	05/14/24	1,643	2.0500%	2.05000%
2019-145	FEDERAL HOME LOAN BANK (FHLB)	3130AHPM9	2,000,000.00	1,997,360.00	2,000,000.00	12/16/19	12/16/24	1,827	2.0500%	2.05000%
2019-149	FREDDIE MAC (FHLMC)	3134GUYX2	1,000,000.00	1,000,100.00	1,000,000.00	12/19/19	06/19/24	1,644	2.0000%	2.00000%
2019-153	FREDDIE MAC (FHLMC)	3134GUB74	2,000,000.00	1,997,620.00	2,000,000.00	12/18/19	12/18/23	1,461	1.9300%	1.96000%



**SUTTER COUNTY  
INVESTMENT PORTFOLIO  
December 31, 2019**



TREASURY						DATE	DATE	TOTAL			
NUMBER	INSTITUTION/BRANCH	CUSIP	BOOK VALUE	MARKET VALUE	PAR VALUE	INVESTED	MATURES	DAYS	INVESTED	YIELD	RATE
2019-154	FREDDIE MAC (FHLMC)	3134GUA34	2,000,000.00	1,997,740.00	2,000,000.00	12/23/19	12/23/24	1,827	2.0500%	2.05000%	
2019-155	FEDERAL FARM CREDIT BANK (FFCB)	3133ELDH4	3,999,013.69	4,000,040.00	4,000,000.00	12/16/19	12/16/22	1,096	1.7186%	1.71000%	
2019-156	FEDERAL HOME LOAN BANK (FHLB)	3130AHPB3	4,000,000.00	4,000,200.00	4,000,000.00	12/19/19	12/19/22	1,096	1.8000%	1.80000%	
2019-157	FREDDIE MAC (FHLMC)	3134GUB41	4,000,000.00	3,995,880.00	4,000,000.00	12/23/19	12/23/24	1,827	1.9000%	1.90000%	
2019-158	FREDDIE MAC (FHLMC)	3134GUD23	3,000,000.00	2,994,930.00	3,000,000.00	12/23/19	12/23/24	1,827	1.8000%	1.80000%	
2019-161	FEDERAL HOME LOAN BANK (FHLB)	3130AHLR9	4,000,000.00	3,998,040.00	4,000,000.00	12/18/19	12/18/23	1,461	1.8500%	1.85000%	
2019-164	FREDDIE MAC (FHLMC)	3134GUC32	4,000,000.00	3,995,600.00	4,000,000.00	12/19/19	06/19/24	1,644	2.0000%	2.00000%	
2019-165	FEDERL FARM CREDIT BANK (FFCB)	3133ELEY6	<u>2,000,000.00</u>	<u>1,998,180.00</u>	<u>2,000,000.00</u>	12/23/19	12/23/20	366	1.6500%	1.65000%	
TOTAL AGENCY NOTES			107,960,454.95	107,900,342.35	107,965,000.00						
2016-078	WELLS FARGO & COMPANY (WFC)	94986RN31	2,000,000.00	2,005,580.00	2,000,000.00	06/07/16	06/07/21	1,826	1.9993%	2.88500%	
2016-187	US BANCORP (USB)	91159HHL7	2,001,023.59	2,011,040.00	2,000,000.00	12/16/16	01/29/21	1,505	2.3552%	2.35000%	
2017-002	CHEVRON CORP (CVX)	166764BG4	997,663.87	1,006,320.00	1,000,000.00	01/09/17	05/16/21	1,588	2.1186%	2.10000%	
2017-071	WELLS FARGO & COMPANY (WFC)	95000N2L2	2,000,000.00	2,017,540.00	2,000,000.00	06/27/17	06/27/22	1,826	2.7996%	2.79963%	
2017-086	TOYOTA MOTOR CREDIT CORP	89236TEA9	2,000,000.00	1,986,100.00	2,000,000.00	08/03/17	06/26/22	1,788	2.1458%	2.12500%	
2017-149	TOYOTA MOTOR CREDIT CORP	89236TEH4	2,000,000.00	1,988,720.00	2,000,000.00	12/07/17	06/07/21	1,278	2.2958%	2.25000%	
2018-068	TOYOTA MOTOR CREDIT CORP	89236TEX9	1,000,000.00	996,730.00	1,000,000.00	05/22/18	04/26/21	1,070	2.8003%	2.78638%	
2018-151	JP MORGAN CHASE & CO (JPM)	46647PAT3	3,997,237.15	4,015,400.00	4,000,000.00	11/23/18	06/18/22	1,303	3.2205%	3.01200%	
2019-012	TOYOTA MOTOR CREDIT CORP	89236TFL4	1,999,163.19	2,000,400.00	2,000,000.00	01/30/19	08/28/20	576	2.7530%	2.10863%	
2019-022	CITIBANK NA	17325FAR9	2,006,155.23	2,008,540.00	2,000,000.00	02/15/19	07/23/21	889	2.8294%	2.82938%	
2019-025	WELLS FARGO & COMPANY (WFC)	949746SP7	4,024,103.22	4,027,360.00	4,000,000.00	03/04/19	02/11/22	1,075	3.5975%	3.11100%	
2019-122	UNITED PARCEL SERVICE (UPS)	911312BT2	4,022,759.55	4,022,880.00	4,000,000.00	11/01/19	09/01/24	1,766	2.0689%	2.20000%	
2019-123	SIMON PROP GP LP (SPG)	828807CR6	4,254,569.48	4,259,160.00	4,000,000.00	11/01/19	02/01/24	1,553	2.0189%	3.75000%	
2019-132	JP MORGAN CHASE & CO (JPM)	46632FQP3	2,000,000.00	2,000,000.00	2,000,000.00	11/18/19	11/18/22	1,096	2.1000%	2.10000%	
2019-136	JP MORGAN CHASE & CO (JPM)	48128GM49	4,000,000.00	3,986,040.00	4,000,000.00	11/19/19	11/27/24	1,835	2.3000%	2.30000%	
2019-143	ESTEE LAUDER CO. (EL)	29736RAN0	2,005,416.70	2,005,360.00	2,000,000.00	12/10/19	12/01/24	1,818	1.9410%	2.00000%	
2019-144	AIR PROD & CHEM (APD)	009158AV8	2,108,360.64	2,105,780.00	2,000,000.00	12/10/19	07/31/24	1,695	2.0370%	3.35000%	
2019-148	CENTERPOINT ENERGY HOUSTON (CNP)	15189XAP3	1,000,000.00	999,780.00	1,000,000.00	12/10/19	06/01/21	539	1.8499%	1.85000%	
2019-150	WALT DISNEY COMPANY (DIS)	254687FK7	1,981,377.50	1,984,820.00	2,000,000.00	12/10/19	08/30/24	1,725	1.9600%	1.75000%	
2019-151	JP MORGAN CHASE BANK NA (JPM)	46632FQV0	2,000,000.00	2,000,000.00	2,000,000.00	12/19/19	06/19/23	1,278	2.0500%	2.05000%	
2019-160	BANK OF AMERICA CORP (BAC)	06048WG20	2,000,000.00	1,989,400.00	2,000,000.00	12/16/19	06/16/23	1,278	2.2500%	2.25000%	
2019-162	JP MORGAN CHASE FINANCIAL (JPM)	48130USX4	2,000,000.00	1,991,420.00	2,000,000.00	12/23/19	12/23/22	1,096	2.1000%	2.10000%	
2019-163	BARCLAYS BANK PLC (BACR)	06747NW91	<u>2,000,000.00</u>	<u>1,998,080.00</u>	<u>2,000,000.00</u>	12/30/19	12/30/22	1,096	<u>2.1500%</u>	<u>2.15000%</u>	
TOTAL MEDIUM TERM NOTES			<u>53,397,830.12</u>	<u>53,406,450.00</u>	<u>53,000,000.00</u>						
TOTAL POOL PORTFOLIO			<u>254,159,162.65</u>	<u>254,107,669.93</u>	<u>253,765,877.58</u>				AVERAGE	<u>1.97004%</u>	<u>2.00382%</u>

Sutter County Pool Treasury Portfolio  
 Transactions  
 For the Month ended December 31, 2019

Treasury Number	Settlement Date	Broker	Asset	Rate	Purchase at Cost	Sale / Call	Maturities	Coupon Received
<b>MANAGED FUNDS</b>								
2019-139	12/2/2019	CAMP	CAMP (2019-00a)	1.8800%	42,512.61			42,512.61
2019-140	12/2/2019	LAIF	LAIF (2019-00B)	2.1900%	10,000,000.00			
2019-141	12/3/2019	LAIF	LAIF (2019-00B)	2.1900%	5,000,000.00			
2019-142	12/4/2019	LAIF	LAIF (2019-00B)	2.1900%	2,000,000.00			
2019-146	12/6/2019	LAIF	LAIF (2019-00B)	2.1900%	10,000,000.00			
2019-147	12/6/2019	CAMP	CAMP (2019-00a)	1.8800%	5,000,000.00			
2019-152	12/10/2019	LAIF	LAIF (2019-00B)	2.1900%	2,500,000.00			
2019-159	12/12/2019	CAMP	CAMP (2019-00a)	1.8800%	10,000,000.00			
2019-166	12/18/2019	CAMP	CAMP (2019-00a)	1.8800%		5,000,000.00		
2019-167	12/19/2019	CAMP	CAMP (2019-00a)	1.8800%		11,000,000.00		
2019-168	12/20/2019	CAMP	CAMP (2019-00a)	1.8800%		8,000,000.00		
2019-169	12/27/2019	CAMP	CAMP (2019-00a)	1.8800%	10,000,000.00			
2019-170	12/30/2019	LAIF	LAIF (2019-00B)	2.1900%	4,000,000.00			
2019-171	12/31/2019	CAMP	CAMP (2019-00a)	1.8800%	3,000,000.00			
					<u>61,542,512.61</u>	<u>24,000,000.00</u>		<u>42,512.61</u>

<b>PURCHASES/SALES/CALLS/MATURITIES</b>								
2016-163	12/9/2019	CALL	FREDDIE MAC (FHLMC)	1.7500%		2,000,000.00		
2018-157	12/10/2019	CALL	FEDERAL FARM CREDIT BANK (FFCB)	3.1100%		2,000,000.00		
2016-174	12/11/2019	CALL	FEDERAL FARM CREDIT BANK (FFCB)	2.0000%		1,000,000.00		
2018-158	12/11/2019	CALL	FEDERAL FARM CREDIT BANK (FFCB)	3.4000%		2,000,000.00		
2016-017 / 024	12/15/2019	CALL	FANNIE MAE (FNMA)	2.0000%		5,999,708.65		
2019-143	12/10/2019	CANTOR	ESTEE LAUDER CO. (EL)	2.0000%	2,005,480.00			
2019-144	12/10/2019	CANTOR	AIR PROD & CHEM (APD)	3.3500%	2,109,720.00			
2019-145	12/16/2019	FHN	FEDERAL HOME LOAN BANK (FHLB)	2.0500%	2,000,000.00			
2019-148	12/10/2019	PIPER	CENTERPOINT ENERGY HOUSTON (CNP)	1.8500%	1,000,000.00			
2019-149	12/19/2019	PIPER	FREDDIE MAC (FHLMC)	2.0000%	1,000,000.00			
2019-150	12/10/2019	WEDBUSH	WALT DISNEY COMPANY (DIS)	1.7500%	1,981,148.00			
2016-122	12/13/2019	CALL	FREDDIE MAC (FHLMC)	2.0000%		4,000,000.00		
2019-151	12/19/2019	FHN	JP MORGAN CHASE BANK NA (JPM)	2.0500%	2,000,000.00			
2016-178	12/6/2019	CALL	FEDERAL HOME LOAN BANK (FHLB)	2.0500%		2,000,000.00		
2019-153	12/18/2019	FHN	FREDDIE MAC (FHLMC)	1.9300%	2,000,000.00			
2019-154	12/23/2019	FHN	FREDDIE MAC (FHLMC)	2.0500%	2,000,000.00			
2019-155	12/16/2019	VINING	FEDERAL FARM CREDIT BANK (FFCB)	1.7100%	3,999,000.00			
2019-156	12/19/2019	VINING	FEDERAL HOME LOAN BANK (FHLB)	1.8000%	4,000,000.00			
2019-157	12/23/2019	VINING	FREDDIE MAC (FHLMC)	1.9000%	4,000,000.00			
2019-158	12/23/2019	CANTOR	FREDDIE MAC (FHLMC)	1.8000%	3,000,000.00			
2019-160	12/16/2019	VINING	BANK OF AMERICA CORP (BOC)	2.2500%	2,000,000.00			
2019-161	12/18/2019	VINING	FEDERAL HOME LOAN BANK (FHLB)	1.8500%	4,000,000.00			
2019-162	12/23/2019	VINING	JP MORGAN CHASE FINANCIAL (JPM)	2.1000%	2,000,000.00			
2019-163	12/30/2019	VINING	BARCLAYS BANK PLC (BACR)	2.1500%	2,000,000.00			
2017-151	12/21/2019	CALL	FREDDIE MAC (FHLMC)	2.2500%		1,000,000.00		
2019-164	12/19/2019	FHN	FREDDIE MAC (FHLMC)	2.0000%	4,000,000.00			
2019-165	12/23/2019	FHN	FEDERAL FARM CREDIT BANK (FFCB)	1.6500%	2,000,000.00			
2018-164	12/27/2019	CALL	FREDDIE MAC (FHLMC)	3.1000%		1,000,000.00		
2017-119	12/30/2019	CALL	FREDDIE MAC (FHLMC)	2.0000%		2,116,186.09		
					<u>47,095,348.00</u>	<u>23,115,894.74</u>	<u>0.00</u>	<u>0.00</u>

<b>COUPONS</b>								
2016-175	12/2/2019		FEDERAL FARM CREDIT BANK (FFCB)	2.0000%				10,000.00
2016-163	12/9/2019		FREDDIE MAC (FHLMC)	1.7500%				17,500.00
2018-157	12/10/2019		FEDERAL FARM CREDIT BANK (FFCB)	3.1100%				31,100.00
2016-174	12/11/2019		FEDERAL FARM CREDIT BANK (FFCB)	2.0000%				10,000.00
2018-158	12/11/2019		FEDERAL FARM CREDIT BANK (FFCB)	3.4000%				34,000.00
2016-017 / 024	12/15/2019		FANNIE MAE (FNMA)	2.0000%				30,000.00
2016-178	12/5/2019		FEDERAL HOME LOAN BANK (FHLB)	2.0500%				20,500.00
2016-078	12/9/2019		WELLS FARGO & CO. (WFC)	3.1021%				15,510.65
2017-149	12/9/2019		TOYOTA MOTOR CREDIT	2.2500%				22,500.00
2016-178	12/6/2019		FEDERAL HOME LOAN BANK (FHLB)	2.0500%				20,500.00
2018-151	12/18/2019		JP MORGAN (JPM)	3.0120%				27,857.42
2017-151	12/21/2019		FREDDIE MAC (FHLMC)	2.2500%				11,250.00
2018-164	12/27/2019		FREDDIE MAC (FHLMC)	3.1000%				15,500.00
2017-071	12/27/2019		WELLS FARGO & CO. (WFC)	2.7996%				13,998.15
2017-119	12/30/2019		FREDDIE MAC (FHLMC)	2.0000%				10,600.00
2016-090	12/30/2019		FEDERAL FARM CREDIT BANK (FFCB)	1.4200%				14,200.00
2017-086	12/30/2019		TOYOTA MOTOR CREDIT	2.1250%				10,625.00
2016-092	12/30/2019		FANNIE MAE (FNMA)	1.6250%				40,625.00
			Total coupons from bonds					<u>356,266.22</u>
			Total coupons received this period					<u>398,778.83</u>

Total portfolio activity 108,637,860.61 47,115,894.74 0.00

<b>Reconciliation</b>		
Total Change due to activity		61,521,965.87
Net accretion and amortization of premiums and discounts		(14,928.25)
Portfolio balance	November 30, 2019	<u>192,652,125.03</u>
Total Pool Portfolio	December 31, 2019	<u>254,159,162.65</u>

BOARD AGENDA ITEM: Updating Authorized Signers for Sierra Central Credit Union Revolving Account

BOARD MEETING DATE: February 12, 2020

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Marianna Lamb

SUBMITTED BY:

Marianna Lamb

PRESENTING TO BOARD:

Ron Sherrod

BACKGROUND AND SUMMARY INFORMATION:

The list of authorized signers for the Sierra Central Credit Union revolving account will be changed to add Internal Business Director, Nicolaas Hoogeveen and to remove Aaron Heinz.

Agenda Item No. 11.0

BOARD AGENDA ITEM: Adoption Board Resolution 19-20-VII Authorization of the  
Department of Justice Tobacco Law Enforcement Grant  
Program MOU

BOARD MEETING DATE: February 12, 2020

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Virginia Burns

SUBMITTED BY:

Virginia Burns

PRESENTING TO BOARD:

Virginia Burns

BACKGROUND AND SUMMARY INFORMATION:

The Student Support and Outreach Department is requesting that the Governing Board adopt Resolution 19-20-VII in order to accept \$228,447 for a three-year grant term from the California State Department of Justice to execute the Tobacco Law Enforcement Grant Program.

**TOBACCO GRANT PROGRAM BUDGET DETAIL**  
**Sutter County Sup\_Updated 11.1.19**

Costs Per Fiscal Year (July 1 - June 30)

**A. Personnel Services (Straight Time Salaries, Overtime, and Benefits)**

**Salaries**

Classification/Positions	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
School Resource Officer	Year 1: \$39,598; Years 2-3: \$40,426	\$ 39,598	\$ 40,426	\$ 40,426	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -
<b>SUBTOTAL</b>		\$ 39,598	\$ 40,426	\$ 40,426	\$ -	\$ -

**Overtime**

Classification/Positions	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

**Benefits**

Classification/Positions	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
School Resource Officer	Yrs 1:\$30,271;2:\$32,458;3:\$34,390	\$ 30,271	\$ 32,458	\$ 34,390	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
					\$ -	\$ -
<b>SUBTOTAL</b>		\$ 30,271	\$ 32,458	\$ 34,390	\$ -	\$ -
<b>TOTAL PERSONAL SERVICES</b>		\$ 69,869	\$ 72,884	\$ 74,816	\$ -	\$ -

**B. Operating Expenses (e.g. supplies, signage, tobacco products, etc.)**

Description	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

*Note* : Round budget amount to nearest dollar

**TOBACCO GRANT PROGRAM BUDGET DETAIL**  
**Sutter County Sup\_Updated 11.1.19**

**C. Equipment (tangible items with a per-unit cost of \$5,000 or more)**

Description	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

**D. Travel Expenses/Registration Fees** Travel rates must adhere to State rules and limits. Trainings must be tobacco related.

Description and Destination	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

**E. Other Expenses**

Description	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -	\$ -

**F. Administrative Costs - Not to exceed 5% of total budget**

Description	Computation	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
Indirect @ 5%	Yearly expenses x 5%	\$ 3,493	\$ 3,644	\$ 3,741	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ 3,493	\$ 3,644	\$ 3,741	\$ -	\$ -

**Note:** Round budget amount to nearest dollar



**TOBACCO GRANT PROGRAM BUDGET DETAIL**  
**Sutter County Sup\_Updated 11.1.19**

<b>SUMMARY</b>						
<b>Budget Category</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>Total Request</b>
<b>A. Personnel Services</b>						
<b>Salaries</b>	\$ 39,598	\$ 40,426	\$ 40,426	\$ -	\$ -	
<b>Overtime</b>	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Benefits</b>	\$ 30,271	\$ 32,458	\$ 34,390	\$ -	\$ -	
<b>Total Personal Services</b>	<b>\$ 69,869</b>	<b>\$ 72,884</b>	<b>\$ 74,816</b>	<b>\$ -</b>	<b>\$ -</b>	\$ 217,569
<b>B. Operating Expenses</b>						
<b>Operating Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>C. Equipment</b>						
<b>Equipment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>D. Travel/Registration</b>						
<b>Travel/Registration</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>E. Other Expenses</b>						
<b>Other Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>F. Administrative Costs</b>						
<b>Administrative Costs</b>	\$ 3,493	\$ 3,644	\$ 3,741	\$ -	\$ -	\$ 10,878
<b>TOTAL PROJECT COSTS</b>	<b>\$ 73,362</b>	<b>\$ 76,528</b>	<b>\$ 78,557</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 228,447</b>

*Note* : Round budget amount to nearest dollar

## MEMORANDUM OF UNDERSTANDING

### PURPOSE

This Memorandum of Understanding (“MOU”) is entered into by the Department of Justice (“DOJ”) and the Sutter County Superintendent of Schools (hereinafter, “Grantee”), to provide grant funds to Grantee for expenditure in compliance with the Grantee Handbook. The Grantee will expend funds for the purposes identified in the approved Grant Application submitted by Grantee in response to the DOJ’s Request for Proposals for activities of Local Government Agencies to be funded under the California Healthcare, Research and Prevention Tobacco Tax Act of 2016 (the “Act”), approved by the voters as Proposition 56.

The Request for Proposals, Grantee Handbook (dated November 2019), and Grant Application are hereby incorporated by reference into this MOU.

### COST REIMBURSEMENT

DOJ agrees to reimburse Grantee in arrears, for Grantee’s actual expenditures in performing the Scope of Work included in the approved Grant Application, upon receipt of invoices from Grantee and approval of the invoices by DOJ, in accordance with the reimbursement procedures set forth in the Grantee Handbook.

### BUDGET CONTINGENCY CLAUSE

It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under the agreement does not appropriate sufficient funds for this MOU, this MOU shall be of no further force and effect. In this event, the DOJ shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this MOU and Grantee shall not be obligated to continue performing any provisions of this agreement for which it would have been reimbursed.

If funding for any fiscal year is reduced or deleted in the Budget Act for purposes of this MOU, the DOJ shall have the option to either cancel this MOU with no liability occurring to the DOJ, or offer an amendment to the Grantee to reflect the reduced amount.

### ADMINISTRATION

Should Grantee fail to comply with this MOU, including any expenditures for purposes not permitted under the MOU, DOJ may take one or more of the actions described under Remedies for Noncompliance in the Grantee Handbook.

### MISCELLANEOUS PROVISIONS

Amendment – No amendment or variation of the terms of this MOU is valid unless made in writing, and signed by the duly authorized representatives of the parties.

Assignment – This MOU is not assignable by Grantee in whole or in part.

Indemnification – Grantee agrees to indemnify and hold harmless the DOJ, its officers, agents and employees from all claims, liabilities, or losses in connection with the performance of this MOU.

Termination – The DOJ may terminate this MOU and be relieved of any obligation to provide grant funds to Grantee should Grantee fail to perform the Scope of Work at the time and in the manner provided in this MOU.

**TERMS**

Grant Duration: 1/1/2020 – 6/30/2022

Award Amount			
Category of Expenditure	Budget FY 2019-2020	Budget FY 2020-2021	Budget FY 2021-2022
Personal Services	\$69,869	\$72,884	\$74,816
Operating Expenses and Equipment	\$0	\$0	\$0
Administrative Costs (Not to Exceed 5%)	\$3,493	\$3,644	\$3,741
<b>TOTAL AWARD AMOUNT</b>	<b>\$228,447</b>		

The time limit for reimbursements against this award ends 6/30/2022. Requests received after 7/15/2022 cannot be reimbursed by the DOJ.

**GRANTEE CONTACT INFORMATION**

Virginia Burns, Program Coordinator II  
 Sutter County Superintendent of Schools, Student Support and Outreach  
 970 Klamath Lane  
 Yuba City, CA 95993  
 530-822-2969  
[virginiab@sutter.k12.ca.us](mailto:virginiab@sutter.k12.ca.us)

**AUTHORIZATION**

The DOJ and Grantee, by their duly authorized officials, have executed this MOU on the respective dates indicated below. This MOU and any future amendments shall be mailed to the Division of Operations, Local Assistance Unit, Tobacco Grant Program, and will become fully executed upon completion of signatures from all parties.

\_\_\_\_\_  
**Virginia Burns, Program Coordinator II**  
 Student Support and Outreach  
 Sutter County Superintendent of Schools

\_\_\_\_\_  
 Date

\_\_\_\_\_  
**Ron Sherrod, Assistant Superintendent**  
 Business Services  
 Sutter County Superintendent of Schools

\_\_\_\_\_  
 Date

\_\_\_\_\_  
**Tom Reusser, Superintendent**  
 Sutter County Superintendent of Schools

\_\_\_\_\_  
 Date

\_\_\_\_\_  
**STACY HEINSEN, GRANT MGR.**  
 Division of Operations  
 California Department of Justice

\_\_\_\_\_  
 Date

\_\_\_\_\_  
**CHRIS RYAN, CHIEF**  
 Division of Operations California Department of Justice

\_\_\_\_\_  
 Date

**SUTTER COUNTY BOARD OF EDUCATION  
SUTTER COUNTY SUPERINTENDENT OF SCHOOLS**

Resolution to Execute Department of Justice Grant Memorandum of Understanding  
Resolution No. 19-20-VII

**WHEREAS**, Sutter County Superintendent of Schools, Student Support and Outreach desires to accept funds from the State Department of Justice (DOJ), Office of Attorney General in order to undertake the project designated as the Tobacco Law Enforcement Grant Program ; and

**WHEREAS**, such funds are authorized to support local efforts to reduce the illegal sale of tobacco products to minors in Sutter County.

**THEREFORE, BE IT RESOLVED**, that the Governing Board hereby authorizes Sutter County Superintendent of Schools, Student Support and Outreach to execute the Memorandum of Understanding (MOU) in the amount of \$228,447 with the California State Department of Justice, and to execute and submit all other necessary grant documents, including but not limited to applications, agreements, modifications, payment requests, and amendments appropriate to carry out the purpose and intent of this resolution.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Sutter County Board of Education, in a meeting thereof held on February 12, 2020, by the following vote:

McJunkin \_\_\_\_\_; Bains \_\_\_\_\_; Lachance \_\_\_\_\_; Richmond \_\_\_\_\_; Turner \_\_\_\_\_

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

\_\_\_\_\_  
Ron Turner, President  
Sutter County Board of Education

\_\_\_\_\_  
Tom Reusser, Ex-officio Secretary  
Sutter County Board of Education

BOARD AGENDA ITEM: Superintendent's Salary Committee Report: Review and Adopt Superintendent Salary Schedule for 2019-2020 and Place Superintendent Reusser on Step 2 of the 2019-2020 Salary Schedule

BOARD MEETING DATE: February 12, 2020

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Victoria Lachance & Jim Richmond

Reports/Presentation

SUBMITTED BY:

Information

Victoria Lachance & Jim Richmond

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Victoria Lachance & Jim Richmond

BACKGROUND AND SUMMARY INFORMATION:

The Board will review the Superintendent Salary Committee Report and may take action on the recommendation to grant an increase in salary to the Superintendent and to place the Superintendent on Step 2 of the 2019-2020 Sutter County Superintendent of Schools Salary Schedule. This increase would be retro to January 1 2020.

**SUPERINTENDENT SALARY COMMITTEE REPORT (2019-2020)**

The Superintendent Salary Committee, Jim Richmond and Victoria Lachance, met on January 15, 2020 with Ron Sherrod, Assistant Superintendent of Business Services. Our last meeting to discuss the Superintendent salary was August 2017 and adopted September 2017. We went over current comparable 2019-2020 superintendent salary schedules that Ron Sherrod provided the committee. With their updated salary contract information for Superintendents in Region V County Offices of Education as well as nearby districts for 2019-2020. As we reviewed the salary schedules, Sutter County was at the bottom of the group. We are recommending a 6% salary increase on the schedule with 4% between the levels.

The committee also recommends that the Sutter County Superintendent be placed on Step 2 of the current 2019-2020 salary schedule retro to January 1, 2020.

**SUTTER COUNTY SUPERINTENDENT OF SCHOOLS  
2019-2020 SALARY SCHEDULE \***

Level	Salary *
1	\$192,780
2	\$200,491
3	\$208,511

\* Presented: Sutter County Board of Education – February 2020  
Salary based on a 220-day work year

BOARD AGENDA ITEM: CSBA Ballot for 2020 Delegate Assembly County Representative Election

BOARD MEETING DATE: February 12, 2020

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Maggie Nicoletti

SUBMITTED BY:

Superintendent Tom Reusser

PRESENTING TO BOARD:

Superintendent Tom Reusser

BACKGROUND AND SUMMARY INFORMATION:

Ballot enclosed for the election of Region 4 County Representative to CSBA's Delegate Assembly and CCBE's Board of Directors.



***REQUIRES BOARD ACTION***

**Due: Mon. Mar. 16—return ballot in enclosed envelope**

January 31, 2020

**MEMORANDUM**

To: All Board Presidents and Superintendents — CSBA Member Boards  
From: Xilonin Cruz-Gonzalez, CSBA President  
Re: 2020 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Mon. March 16**

---

Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned to CSBA. It must be postmarked by the U.S. Post Office on or before Monday, March 16, 2020. No exceptions.**

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022. The next meeting of the Delegate Assembly takes place on Saturday, May 16 and Sunday, May 17 at the Hyatt Regency in Sacramento. The names of all Delegates will be available on CSBA's website no later than Wednesday, April 1. Please do not hesitate to contact CSBA's Executive Office at (800) 266-3382 should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper  
List of all current Delegates on reverse side of ballot  
Candidate(s)' required Biographical Sketch Forms and resumes, if provided  
CSBA-addressed envelope to send back ballots



**REQUIRES BOARD ACTION**

This completed **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the U.S. post office no later than **MONDAY, MARCH 16, 2020**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.  
*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2020 DELEGATE ASSEMBLY BALLOT  
COUNTY DELEGATE REGION 4  
(Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Yuba, Tehama Counties)

(Vote for no more than 1 candidate)

---

*Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022*

*\*denotes incumbent*

June McJunkin (Sutter COE)\*

David Patterson (Placer COE)

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*Provision for Write-in Candidate Name*

---

*COE*

---

*Signature of Superintendent or Board Clerk*

---

*Title*

---

*COE*

---

*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*

---

**REGION 4 – 8 Delegates (8 elected)**

**Director: Paige Stauss (Roseville Joint Union HSD)**

**Below are the current Delegates and their terms (as of January 31, 2020).**

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**Subregion 4-A (Glenn, Tehama)**

Rod Thompson (Red Bluff Jt. Union HSD), term expires 2020

**Subregion 4-B (Butte)**

Sandra Barnes (Oroville City ESD), term expires 2021

**Subregion 4-C (Colusa, Sutter, Yuba)**

Jim Flurry (Marysville Joint USD), term expires 2020

Silvia Vaca (Williams USD), term expires 2021

**Subregion 4-D (Nevada, Placer, Sierra)**

Julann Brown (Auburn Union ESD), term expires 2021

Alisa Fong (Roseville City SD), term expires 2021

Renee Nash (Eureka Union SD), term expires 2020

**County Delegate:**

June McJunkin (Sutter COE), term expires 2020

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**Counties**

Glenn, Tehama (Subregion A)

Butte (Subregion B)

Colusa, Sutter, Yuba (Subregion C)

Nevada, Placer, Sierra (Subregion D)

**CSBA Regional County Delegate & CCBE Board of Directors  
Biographical Sketch Form Due Tuesday, January 7, 2020**

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at [nominations@csba.org](mailto:nominations@csba.org).

*Your signature indicates your consent to have your name placed on the ballot to serve as a CSBA Delegate and as a member of the California County Boards of Education (CCBE) Board of Directors, if elected.*

Signature: *June McJunkin* Date: 12/18/2019

Name: June McJunkin CSBA Region #: 4  
 COE or County USD: Sutter County Years on board: 8.5  
 Profession: Retired Contact Number (please v  Cell  Home  Bus.): 530-2180-0636  
 \*Primary E-mail: junem@sutter.k12.ca.us  
 (\*Communications from CSBA will be sent to primary email)  
 Are you an incumbent Delegate?  Yes  No | If yes, year you became Delegate: 2018

**Why are you interested in becoming a CSBA Regional County Delegate and a member of CCBE's Board of Directors?  
Please describe the skills and experiences you would bring.**

I have been involved in public education since my children began school. Being an active parent volunteer gave me a great deal of insight into the issues that are presented every day in our schools. I eventually had the opportunity to be employed by a school district and then the Sutter County Superintendent of Schools Office. After working with students in Special Education programs for nine years, my skills in data management and accounting were recognized and I was offered a job working in these areas for the Special Education Department. My years in administrative roles were always influenced by my years working in classrooms. In these difficult times, I want to continue to use my broad experiences in the education community to continue to make a difference in shaping the future for students.

**Please describe your activities and involvement on your local board, community, CSBA, and/or CCBE.**

As a Board member, I served as Board President for three consecutive years. Our Board was instrumental in working towards an early payoff on the debt for our outdoor education camp, saving several million dollars in interest. I am currently active with the American Association of University Women (AAUW), Disabled American Veterans Auxiliary (DAVA), St. Isidore YLI, and Yuba-Sutter Amateur Radio Club. I have served with Boy Scouts, Girl Scouts, and Quota International of Yuba-Sutter. I have served on the Delegate Assembly, served on CCBE Board of Directors, attended CSBA Legislative Action Days, attended CCBE conferences and served on the Nominating Committee. In each organization, I have supported youth and education activities.

**What do you see as the biggest challenge facing governing boards and how can CSBA and/or CCBE help address it?**

Public education is faced with many challenges. Net pension liability continues to create a negative impact on funding, even with some relief in the current budget for STRS contributions. CSBA/CCBE, in alliance with other education organizations, can best address this obstacle while continuing to promote Full and Fair Funding for a future election ballot. Although California has the 5<sup>th</sup> largest economy in the world, we are 40<sup>th</sup> in spending on education. To help close this gap, we must work together toward the goal of Full and Fair Funding.

Submit biographical sketch form only once, do not send multiple times. E-mail: [nominations@csba.org](mailto:nominations@csba.org), or fax to (916) 371-3407, or US Mail to: CSBA Exec. Office | Attn: DA Elections | 3251 Beacon Blvd., West Sacto, CA, 95691 by Tues. Jan. 7, 2020.

JUNE A. McJUNKIN

300 S. Lawrence Avenue  
Yuba City, CA 95991  
(530) 218-0636  
jmcjunkin@sbcglobal.net

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## EDUCATION

University of San Francisco, San Francisco, CA  
Bachelor of Science, Information Systems Management, 1993

Additional training and education through seminars, conferences, and college classes

## EXPERIENCE

Sutter County Board of Education

Board Member

April 2011 – Present

CSBA/CCBE

Region 4 County Representative

April 2018 - Present

Sutter County Superintendent of Schools Office

Director of Internal Business Services

2005 – 2009

Special Education/SELPA Financial Coordinator

2001 – 2005

Administrative Assistant Special Education/SELPA

1995 – 2001

Administrative Secretary Special Education/SELPA

1988 – 1995

Instructional Assistant

1979 – 1988

Yuba City Unified School District

Instructional Assistant

1978 – 1979

## ACTIVITIES and INTERESTS

American Association of University Women (AAUW); Disabled American Veterans Auxiliary (DAVA); St. Isidore YLI; Yuba-Sutter Amateur Radio Club; enjoy reading, travel, theater, music, amateur radio, and swimming


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## CSBA Regional County Delegate & CCBE Board of Directors Biographical Sketch Form Due Tuesday, January 7, 2020

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at [nominations@csba.org](mailto:nominations@csba.org).

*Your signature indicates your consent to have your name placed on the ballot to serve as a CSBA Delegate and as a member of the California County Boards of Education (CCBE) Board of Directors, if elected.*

Signature:  Date: 12/30/19

Name: David Patterson CSBA Region #: 4  
 COE or County USD: Placer County Board of Education Years on board: 7  
 Profession: K-12 Educator Contact Number (please v  Cell  Home  Bus.): 916.801.2454  
 \*Primary E-mail: davepatterson@mail.com  
 (\*Communications from CSBA will be sent to primary email)  
 Are you an incumbent Delegate?  Yes  No | If yes, year you became Delegate: \_\_\_\_\_

**Why are you interested in becoming a CSBA Regional County Delegate and a member of CCBE's Board of Directors?  
Please describe the skills and experiences you would bring.**

I believe passionately that CCBE/CSBA provide critical support to our county programs that serve so many of our most vulnerable and at-risk students and families. I bring fifteen years of service on school and county boards, two terms on the Placer County Board, the Rocklin Unified School Board and six years on the Del Paso Elementary School Board, serving one of the most challenging and segregate communities in Sacramento. I also bring three decades of experience in public education as an educator; principal, superintendent, county office of education and 10 years at CDE.

**Please describe your activities and involvement on your local board, community, CSBA, and/or CCBE.**

As part of my service to CCBE I have served on the CCBE legislative committee for many years, served on the nomination committee for two years, including chairperson. Lead many CCBE trainings supporting high quality charter oversight by county boards and co-lead the development of the CCBE report Blueprint for Better Charter schools. On the Placer County Board I have served as President, Vice President and currently serve as chairperson of the Policy Committee. I and a board colleague implemented our annual board retreat. All working together, we have created a strong board.

**What do you see as the biggest challenge facing governing boards and how can CSBA and/or CCBE help address it?**

California's public education system is facing great challenges. Everyday thousands of educators work tirelessly for our children. However, CAASP scores show 52% of California's students cannot read on grade level. It is significantly worse if you live in rural communities, are black, brown or poor. Yes, our schools do need more funding! But we do not need more micromanagement. CCBE/CSBA are our collective voice fighting for full & adequate funding, fighting micromanagement and advocating for laws that empowering boards to achieve excellence in their communities.

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**David Patterson, Ed.D**  
2829 Augusta Way, Rocklin, CA 95765

davepatterson@mail.com  
916.801.2454 (Cell)

### Service to Communities Through School Boards

Collaborative leadership with a focus on community and educational quality. I have fifteen years of service on school and county boards. Two terms on the Placer County Board, serving as President, Vice President and Chair of the Board Policy Committee. Active in the Rocklin Chamber and other community organizations. Served on the Rocklin Unified School Board and before moving to Placer County served more than six years on the Del Paso Elementary School Board, one of the most at-risk and segregated communities in Sacramento.

Placer County Board of Education	2012-current
Board of Trustees, Rocklin Unified School District	1996-1998
Board of Trustees, Del Paso Heights Elementary School District	1988-1994

### Statewide Service Through CCBE and CSBA

**CCBE Legislative Committee:** Served on the CCBE legislative committee for many years.

**CCBE Nomination Committee:** Served on the nomination committee for two years, including chairperson.

**Served as Trainer for CCBE:** Lead many CCBE trainings supporting high quality charter oversight by county boards.

**CCBE Report "Blueprint for Better Charter Schools:** Co-lead with Greg Geeting the development of the CCBE report "Blueprint for Better Charter Schools."

**Conference Presenter:** Presenter at many CCBE conferences and many other statewide conferences.

### Three Decades of Service as a K-12 Educator

Over 30 years of experience and leadership in communities working to improving public schools. The majority of this experience has been in California, but I have also worked in Washington DC, and three other states. I have worked at the local, state and federal levels. Positions and experience include:

- **School principal**
- **Superintendent**
- **Director at a county office**
- **Director of Governmental Relations**
- **Ten years of service at the California Department of Education**
- **Extensive experience in the legislative, regulatory and administrative arenas**

### Education

**Doctorate in Education** - University of Southern California. Summa cum Laude. **1995**

**Master of Arts** - Higher Education Administration, George Washington University **1983**

**Bachelor of Arts, Political Science** - University of California, Los Angeles **1977**

### Personal

Married with three adult sons and five grandchildren. Wife Kathy is a retired high school math teacher. Enjoy being a grandparent, riding motorcycles, community theater and fishing.